



TO: All Sellers

FROM: _____

DATE: _____

RE: Marianna's Fundraisers Information

Remember to collect all monies when you take their order!

Please have all checks made payable to: _____
(Organization Name)

Order Deadline – All orders and money need turned in to me **no later than** _____
(Date)

Order Pickup – _____ between _____ at the _____
(Date) (Time) (Location)

We'd also appreciate any help with sorting the order on delivery day, so please join us if you can!

Thank you in advance for your willingness to participate in this fundraiser. Please call me with any questions.

Sincerely,

(Group Contact Name)

(Contact Email Address)

(Contact Phone Number)